MINUTES

OF THE

NORTH CAROLINA ALARM SYSTEMS LICENSING BOARD

DATE: September 16, 2010

TIME: 9:00 a.m.

PLACE: Hampton Inn

Raleigh, North Carolina

SUBMITTED BY: Anthony Bonapart

Deputy Director

MEMBERS PRESENT: MEMBERS ABSENT:

Johnny Phillips Courtney Brown
Larry McClellan Richard Lee

Mack Donaldson

June Ray James Taylor

STAFF PRESENT:

Deputy Director Anthony Bonapart Board Secretary Nan Williams Attorney Charles McDarris Training Officer Judy Pittman

VISITORS:

Nicholas C. Williamson
Shawn M. Martin
Brad Smith
Tom Myatt
Barbara Jones
Randall R. Johnson
Richard Baird
Jim Beardsley
Anthony Johnson
Kellie Dunlap

Laura Webster Travis Deal Noah Barefoot Tanja Charles

Peter Boury Maurice Lane

Candice Baker Jeff Westbrook

Michael Bird Matthew Barefoot Gordon Gibb Shannah Wickers Jason Jones Grover Barfield Rupert Lee James Debevec Jerry Creech Ronald Freeman Homer Weaver Daniel Mackay Frank Hardee John McDonald Michael Palomba Wendy Honey

CALL TO ORDER

The September 16, 2010 meeting of the North Carolina Alarm Systems Licensing Board was called to order by Chairman Phillips.

In accordance with the State Ethics Law, Attorney Charles McDarris read the following information. "It is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. If any member has any known conflict of interest or appearance of conflict with respect to any matters coming to this Board today, please identify the conflict or appearance of conflict and refrain from any deliberation and vote in that particular matter."

Mr. Phillips presented plaques to Mr. Doc Hoggard and Mr. Brad Smith for their services and dedication while serving on the Board.

Mr. Phillips welcomed all guests. Mr. Bonapart introduced the new training officer/investigator, Mrs. Judy Pittman.

Mr. McDarris gave a presentation on the new out of state online criminal record checks which the staff now accepts as of September 1, 2010. He covered the process that was utilized to select one vendor to provide out of state criminal record checks for the Board and that vendor is currently Criminal Record Check.com. Mr. Dorian Dehnel with Criminal Record Check.com explained the process for someone to obtain their criminal record check. He is pleased with the process and advised that shortly he will have a corporate user site for companies that have a need for high volume criminal record checks. He is hoping by the middle of October that the site will be ready. He stated he has received great responses from both boards.

MR. DONALDSON MADE A MOTION TO APPROVE THE MINUTES OF THE JULY 15, 2010 BOARD MEETING. SECONDED BY MS. RAY. MOTION CARRIED.

MS. RAYMADE A MOTION TO APPROVE THE SCREENING COMMITTEE REPORTAS PRESENTED. SECONDED BY MR. TAYLOR. MOTION CARRIED.

Mr. Bonapart gave the registration report. (No motion was given).

Mr. Donaldson reported that the Grievance Committee met on September 15, 2010 from 1:00 p.m. until 3:35 p.m.. The following individuals were present: Mr. Louis Camus, Mr. Shawn Hunt, Mr. Greg Burns, Ms. Holly Davis, Mr. Daniel Ray, Mr. Rush Shull, Ms. Cathy Pritchett, Mr. Brian Prow, and Mr. David DiMartino. It was reported that 2009-ASL-061 was heard by Ms. June Ray and Mr. James Taylor. Case number 2010-ASL-007 was heard by Mr. James Taylor and Mr. Mack Donaldson. The remaining cases were heard by Mr. Mack Donaldson and Mr. Larry McClellan.

Mr. McLellan recused himself from participating in 2009-ASL-061 and 2010-ASL-007.

MS. RAY MADE A MOTION TO APPROVE THE GRIEVANCE COMMITTEE REPORT EXCEPT FOR 2009-ASL-061 AND 2010-ASL-007. SECONDED BYMR. TAYLOR. MOTION CARRIED.

MR. TAYLOR MADE A MOTION TO APPROVE CASES 2009-ASL-061 AND 2010-ASL-007. MR. MCCLELLAN RECUSED HIMSELF FROM VOTING ON THESE COMPLAINTS. SECONDED BY MS. RAY. MOTION CARRIED.

Mr. McDarris stated there were no final agency decisions.

BREAK: 9:45 a.m. RECONVENE: 10:05 a.m.

SPECIAL REPORTS AND PRESENTATIONS

Mr. Smith presented the Continuing Education Sub-committee report. Mr. Smith advised that he is going to begin a new spread sheet format for the courses rather than this format.

- 1. Security Device Overview and Troubleshooting The committee recommends approval of 3 CEU's for this course.
- 2. Interactive Security Services The committee recommends approval of 3 CEU's for this course.
- CCTV Configuration Basics ASLB-02-111 The committee recommends renewal of 3 CEU's for this course.
- 4. Access Control ASLB-03-130 The committee recommends renewal of 3 CEU's for this course.
- 5, TX3-CX-2K The committee recommends approval of 3 CEU's for this course.
- 6. Summit Communications The committee recommends approval of 4 CEU's for this course.
- 7. Introduction to Troubleshooting for Alarm Circuits The committee recommends approval of 3 CEU's for this course.
- 8. Advanced Troubleshooting for Alarm Circuits The committee recommends approval of 3 CEU's

- for this course.
- 9. Installation methods for Power Limited Security and Fire Alarm Systems The committee recommends approval of 3 CEU's for this course.
- 10. Writing SQL Reports for Access Control System Databases The committee recommends approval of 2 CEU's for this course.
- 11. Picture Perfect Scripting The committee recommends approval of 2 CEU's for this course.
- 12. Acceptance and Commissioning of Security Systems The committee recommends approval of 2 CEU's for this course.
- 13. Security with Safety: Code Considerations for Access Controlled Doors The committee recommends approval of 2 CEU's for this course.
- 14. Allegiant Matrix Switcher The committee recommends renewal of 6 CEU's for this course.
- 15. LTC 8900 The committee recommends renewal of 6 CEU's for this course.
- 16. DiBos 8 and Storage The committee recommends renewal of 6 CEU's for this course.
- 17. G Series Control Panel with RPS (this course will receive a new course number instead of renewing it with current course number because some of the courses were combined to form 2 courses) The committee recommends approval of 6 CEU's for this course.
- 18. Bosch VIDOS Administration and IVA The committee recommends approval of 6 CEU's for this course.
- 19. Conettix IP (this course will receive a new course number instead of renewing it with current course number because some of the courses were combined to form 2 courses) The committee recommends approval of 6 CEU's for this course.
- 20. ReadykeyPro The committee recommends approval of 6 CEU's for this course.
- 21. IP Encoders and Cameras with VIDOS Administration The committee recommends approval of 6 CEU's for this course.
- 22. IP Encoders and Cameras with System Design/VRM The committee recommends approval of 6 CEU's for this course.
- 23. Extreme CCTV and Video Foundations The committee recommends approval of 6 CEU's for this course.
- 24. Bosch Video Management Systems The committee recommends approval of 6 CEU's for this course.
- 25. Designing A Security Access Control System The committee recommends approval of 2 CEU's for this course.
- 26. IP Based Security Access Control Systems The committee recommends approval of 2 CEU's for this course.

MR. DONALDSON MADE A MOTION TO APPROVE THE COURSES AS PRESENTED. SECONDED BY MS. RAY. MOTION CARRIED.

UNFINISHED BUSINESS

None

OLD BUSINESS

None

NEW BUSINESS

Mr. McDarris recommended that the staff draft a form for continuing education exemption and bring before the Board at the next meeting. The licensee will be required to explain on the form the duties that the individual requesting exemption from the CE requirement is performing.

MR. DONALDSON MADE A MOTION FOR THE STAFF TO DRAFT A FORM FOR CONTINUING EDUCATION EXEMPTION. SECONDED BY MR. MCCLELLAN. MOTION CARRIED.

DIRECTOR'S REPORT

Mr. Bonapart presented the written report and advised as of June 29, 2010, the combined budget balance was \$403,622.61. The Education Fund balance was \$41,071.94. As of September 13, 2010, the Board has 917 licensees and 4,814 registrants.

MS. RAYMADE A MOTION TO APPROVE THE DIRECTOR'S REPORT AS PRESENTED. SECONDED BY MR. TAYLOR. MOTION CARRIED.

ATTORNEY'S REPORT

Mr. McDarris reported on the following consent agreements:

- 1. Thomas M. Caune/Piedmont Security Systems \$489.60 paid in full.
- 2. James E. Reid/JDR Services, LLC \$1428.00 paid in full.
- 3. Gaston J. M. Vaillancourt \$1428.00 paid in full.

The list of administrative hearings were given to the Board.

RULES

12 NCAC 11 .0106 - Rule to limit use of unlicensed activity as basis of experience requirements has been filed with the Rules Review Commission. Mr. McDarris will report back at the next meeting.

Mr. McDarris reported that the Equifax draft rule is being held pending changes to the CRC requirements.

Mr. McDarris reported that he did forward a letter to the Electrical Board stating that the Alarm Systems Licensing Board would like to work with them in getting information out regarding alarm license requirements.

Mr. McDarris reported that the Municipality Peddlers Permit is not a violation of 74D. This permit is for all door to door sales and for all general businesses to obtain.

MR. DONALDSON MADE A MOTION FOR THE ATTORNEY TO DRAFT A LETTER TO THE ALARM ASSOCIATION THAT THIS WOULD NOT BE A VIOLATION OF 74D. SECONDED BY MS. RAY. MOTION CARRIED.

GOOD OF THE ORDER

There will be a public session teleconference at 11:30 a.m. to discuss some issues that have come up with the out-of-state criminal records checks provided by Criminal Record Check.com.

MS. RAYMADE A MOTION TO RECESS TO 11:30 A.M. FOR THE TELECONFERENCE. SECONDED BY MR. TAYLOR. MOTION CARRIED.

A teleconference was held to discuss whether alias name searches should be conducted by Criminal Record Check.com. Board members from the PPS Board and the Alarm Board were present to discuss the issue. After the discussion, no action was taken on the issue. The PPS Board will discuss the issue further at their next meeting in October, 2010 and the Alarm Board will discuss the issue at a future meeting as well.

Mr. McDarris concluded the teleconference at 12:20 p.m.

MR. PHILLIPS MADE A MOTION TO ADJOURN. SECONDED BY MR. LARRY MCCLELLAN, MOTION CARRIED.

Meeting Adjourned:	12:20 p.m.		
		Anthony B. Bonapart Deputy Director	
		Nan Williams	

Reporter